

MONITOR'S TESTING SITUATION REPORT

Name of Candidate: _____

Name of Monitor/Proctor (Mentor): _____

Date: _____ Time Testing Begun: _____ Time Testing Completed: _____

Number of persons tested during this session: _____

Location of Testing Site (church or office name): _____

Street Address, City, State, & Zip: _____

1. Describe briefly the setting in which the instruments were administered (type of room, etc.).

2. Describe any circumstances regarding the testing situation which you think may have affected the candidate's responses (distracting interruptions, etc.).

3. Describe how you felt as you explained the assessment packet and procedures to the candidate.

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4. What general or specific remarks did the candidate have in response to the packet of materials and the procedures?

5. Did you observe any behavior or participate in any significant conversation with the candidate during the testing process other than the usual procedural discussion?

6. How would you describe the candidate's attitude or mood upon completion of the task?

7. Other observations, especially the number and length of breaks taken, signs of nervousness or fatigue, etc. that you wish to make?

8. Do you have any suggestions about a change (or changes) in the procedures or materials that would make your task more effective?
