

CHECKLIST FOR CLERGY FROM OTHER CHRISTIAN DENOMINATIONS (ODs)
Based on Par. 346.2, 2012 Book of Discipline

Items to be handled by the district office as point of initial contact:

- _____ Letter of Application for Appointment from OD Clergy
- _____ Biographical Information Form 102
- _____ Background and Credit Check Results
- _____ Notarized Disclosure Form 114
- _____ Certificate of Good Health from family physician
- _____ Official College Transcript (not photocopy)
- _____ Official Seminary Transcript (not photocopy)
- _____ Copy of ministerial credentials from home denomination
- _____ Completed and signed Statement to support and maintain United Methodist doctrine, discipline and polity while under appointment to a church/charge

When all items listed above are in OD clergy's file, forward to BOM Elder Registrar.

Items to be handled by Board of Ordained Ministry or Office of Clergy Development:

- _____ Psychological Evaluation
- _____ Minimum of three reference letters or notes of phone reference checks
- _____ Letter from appropriate judicatory representative stating:
 - _____ The person is in good standing with home denomination
 - _____ Ministerial credentials are valid and active/current
 - _____ There are no conditions such as warnings, censure, etc. in force
 - _____ Judicatory grants permission to serve with United Methodist Church
- _____ Those who seek provisional or full conference membership, or recognition of other denomination's orders, must have Master of Divinity or equivalent from University Senate approved seminary. Otherwise, transcripts will be evaluated at GBHEM to determine if additional credits are needed. They must also serve as provisional members for at least two years, participate in RIM and complete all requirements of Par. 335 including UM History, Doctrine and Polity; those courses are available through GBHEM. (Par. 347.3, 2012 BOD)