

To determine the appropriate credentialing status and steps for a non-Great Plains clergy person, ask the following questions:

Is the non-GPC clergy member **called by another denomination under the provisions set by a federated/union/yoked church** (listed in BAC #15) to serve in the federated/union/yoked church or parish?

- Yes – the following applies
 - Clergy is asked/required to complete Safe Gatherings and GP Boundary Training
 - Supervision is presumed to be handled by other denomination
 - Credentialing status in GPC is SY
- No – proceed to the next question/page
 - Credentialing for a clergy member of another denomination appointed through the GPC to a federated/union/yoked church or parish will follow standard OE or OF provisions

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Is the clergy a FE, FD, PE, PD or AM **from another UM conference**?

- Yes – appointment is bishop to bishop
 - Before appointment starts, the following required
 - Safe Gatherings certification (or at least training & paperwork completed)
 - Verify credentialing status in home conference; can be combine with consent of sending bishop
 - Verification of work eligibility (I-9) by District office; Barb works on immigration questions
 - If these pre-appointment steps are not completed prior to the start of the appointment, the clergy may be required to start as a DSA
 - Credentialing status in GPC is OE, OD, OP (provisional elder or deacon) or OA
 - “Appointment of Clergy from Other Annual Conference or Denomination” form completed by District AA
 - “Interim Change of Appointment” form also required if appointment effective any date other than July 1
 - Must complete GP Boundary Training in first year of appointment
 - Eligibility for appointment continues with no further credentialing requirements
- No – proceed to the next question/page

Is the clergy a member of **another Methodist denomination**?

- Yes – verified by checking <http://worldmethodistcouncil.org/about/member-churches/>
 - Before appointment starts, the following required
 - Safe Gathering certification (or at least training & paperwork completed)
 - Copy of credentials on file with DS (DS provides copy to BOOM registrar)
 - Consent of sending & receiving bishops (managed by bishop); not always possible depending on polity of other Methodist denomination and/or language challenges
 - Verification of work eligibility (I-9) by District office; Barb works on immigration questions
 - Nancy/Julie requests supervisory and credentialing files from any denomination/judicatory listed in the consideration/vetting process paperwork; DS makes this request is candidate considered/recruited outside the vetting process
 - Nancy, Julie or DS provides BOOM registrar with copy of all credential files received
 - If these pre-appointment steps are not completed prior to the start of the appointment, the clergy may be required to start as a DSA
 - Credentialing status in GPC is OE (even if other denomination requirements/credentialing is equivalent to local pastor licensing)
 - “Appointment of Clergy from Other Annual Conference or Denomination” form completed by District AA
 - “Interim Change of Appointment” form also required if appoint effective for any date other than July 1
 - Eligibility for appointment continues with no further credentialing requirements
 - Assumption is that the OE meets the local pastor level of education; if OE wants to be considered for transfer, the OE must submit a transcript for evaluation of educational requirements to determine educational equivalence (local pastor or provisional membership)
- No – proceed to next question/page

Is the clergy a member of **another non-Methodist denomination or fellowship**?

- Yes – credentialing is managed through UMCARES assignment of “GP Initial OF Other non-Methodist approval” track; BOOM registrar assigned as “mentor”
 - Before appointment starts, the following required
 - DS creates new user in UMCARES (track based user) with BOOM registrar listed as “home mentor” (BOOM registrar will receive notification of assignment and send detailed next steps information to the new OF, cc’ing the DS and DCOOM registrar)
 - DS assigns the “GP initial OF Other non-Methodist approval track”
 - DS assigns the Psychological Assessment (Non-trad/Retake) track
 - Following is completed in UMCARES; responsibility for completion on OF clergy but should be monitored by DS
 - Safe Gathering certification verification (or at least training & paperwork completed)
 - Copy of credentials uploaded
 - Assurance of Christian Faith and experience
 - Letter certifying good standing in credentialing denomination uploaded
 - Letter of recommendation from a GP clergy person (may be the DS) uploaded
 - Agreement with & support of UM doctrine, discipline & polity (UMCARES form)
 - Verification of work eligibility (I-9); managed by District office
 - Nancy/Julie requests supervisory and credentialing files from any denomination/judicatory listed in the consideration/vetting process paperwork; DS makes this request is candidate considered/recruited outside the vetting process
 - Nancy, Julie or DS provides BOOM registrar with copy of all credential files received
 - If pre-appointment steps are completed prior to start of appointment, OF status is effective immediately; If the pre-appointment steps are not completed prior to the start of the appointment, the clergy will be expected to start as a DSA
 - “Appointment of Clergy from Other Annual Conference or Denomination” form completed by District AA
 - “Interim Change of Appointment” form also required if appoint effective for any date other than July 1
 - Within five months from the start of the appointment (or as soon thereafter as the DCOOM is scheduled to meet), the following steps should be completed in the UMCARES initial OF track, culminating in a DCOOM interview for confirmation of OF status
 - Background check authorization
 - Background check report
 - Psychological assessment report

- Notarized disclosure statement
- Medical report
- OF application
- Biographical information (may upload information completed as part of consideration process instead of completing the UMCARES form)
- Transcripts documenting all college and seminary work
 - Assumption is that the OF meets the local pastor level of education; if OF wants to be considered for transfer, the OF must submit a transcript for evaluation of educational requirements to determine educational equivalence (local pastor or provisional membership)
- DCOOM interview
- Credentialing status in GPC is OF (even if other denomination requirements/credentialing is equivalent to local pastor licensing)
 - Even if other credentialing is equivalent to GP FE, the OF's UM credentialing is only for the scope of her/his appointment (similar to a local pastor)
- Ongoing OF credentialing requirements
 - OF is expected to complete UM studies courses (polity, history, doctrine) through an approved seminary or GBHEM (scholarships available through GP and GBHEM) within first 2-3 years of OF appointment; transcript and/or grade reports uploaded to UMCARES by OF
 - While completing UM studies requirement, OF completes annual credentialing paperwork and interviews with DCOOM for continuation of OF status
 - Following completion of UM studies, no further interaction with DCOOM/credentialing is required to maintain OF status; DS verifies continuing Safe Gatherings certification through annual supervisory meeting