



HIGHER EDUCATION & MINISTRY

General Board of Higher Education and Ministry

THE UNITED METHODIST CHURCH

Role of a Reflective Supervisee

A Reflective Supervisee is responsible for:

Building a supervision relationship with their supervisor that can be an effective and supportive place of accountability:

- Making a supervision covenant with my supervisor that clarifies expectations and enables me to share something of my sense of calling, my working context and my ways of reflecting
- Naming and identifying with my supervisor any dual roles that need to be handled carefully
- Regularly reviewing this supervision covenant with my supervisor to ensure effective working
- Ensuring that I am available for agreed supervisory meetings (communicating appropriately if on rare occasions this proves impossible)
- Preparing responsibly for supervision ensuring that it is a productive use of the Church's time and resources
- Identifying issues that are significant and worthy of reflection from across the range of my work (and if relevant, also, in relation to my work as a supervisor) including any referred to supervision by my minister in oversight
- Collaborating with my supervisor in exploring the relevant normative, formative and restorative aspects of these issues
- Acting on agreements made in supervision in a timely way and being willing to reflect on those actions.

Operating accountably within the Prototype Supervision Policy:

- Collaborating with my supervisor in producing accurate and useful Agreed Records and Reports as detailed in the Prototype Policy
- Taking any formal actions within the timeframe agreed with my supervisor and as recorded on the Agreed Record
- Responding in a timely way to research data requested by GBHEM in order to evaluate this project
- Should problems arise in the supervisory relationships in which I am engaged as a supervisee I should discuss these with my supervisor in the first instance. If this is impossible or unproductive, I should consult the GBHEM liaison person and/or the pilot coordinator.

Ensuring that I am fit to practice:

- Sharing with my supervisor in a timely way any concerns I have about my own health or ability to keep appropriate boundaries
- Continuing to reflect on and improve my practice as a minister through appropriate continuing development activities