



HIGHER EDUCATION & MINISTRY

General Board of Higher Education and Ministry

THE UNITED METHODIST CHURCH

General Board of Higher Education & Ministry Division of Ordained Ministry District Committee on Ordained Ministry

Responsibilities – 2016 Book of Discipline, ¶666

- Assign candidacy mentor (in consultation with District Superintendent and Vocational Discernment Coordinator) to all candidates for licensed (Local Pastor) or ordained (Deacon/Elder) ministry.
- Supervise matters related to the candidacy process for applicants in the district.
- Make reasonable accommodations for cultural and ethnic/racial realities and language translations as candidates meet the requirements for candidacy, including interviews, psychological assessments, criminal background, and credit checks.
- Counsel candidates regarding spiritual formation, leadership experience, and academic preparation for ministry.
- Review academic progress of candidates and applicants (receive annual transcripts and reports from college/seminary or Course of Study).
- Maintain service record and file on every local pastor and candidate until that person applies for associate or provisional membership. Then forward file to BOM registrar.
- Approve service settings and leadership requirements for certified candidates.
- Conduct an annual evaluation and make a decision regarding renewal of certified candidacy for candidates.
- Conduct an annual evaluation and make a recommendation for renewal of licensing for local pastors.
- Oversee a process of supervision of personal and professional growth for local pastors.
- Examine all who apply for professional certification in specialized ministry. Recommend certification or renewal of certification as appropriate.
- Examine all who apply to serve as Certified Lay Ministers and report annually to the annual conference a roster of all persons certified as lay ministers.
- Recommend to BOM persons who qualify for: Provisional Membership, Associate Membership, Local Pastor License, Restoration of Credentials.
- Hear requests for readmission to conference membership and make a recommendation to the BOM and Cabinet for consideration.